Compliance Alert

On November 6, 2003 an Executive Directive (9-2003) was issued prohibiting the used of name stamps on clinical record documentation.

Clinical record documentation includes financial documents (invoices, claims forms, etc.) that support/document the provision of a clinical service. These are all part of our designated record set.

As defined in the above referenced Executive Directive, name stamps do not represent a bona fide signature in a clinical (including financial documents) record. A name stamp may only be used beneath a handwritten signature for legibility purposes.

Sincerely,

Jim Losey

Corporate Compliance Officer